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Ballubhai Krishnlal Majmudar Science College

(Managed by Shri Nootan Kelavani Mandal)

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બલ્લુભાઈ ક્રિષ્ણલાલ મજમુદાર સાયન્સ કોલેજ

ડૉ. મોઘાભાઈ દેસાઈ વિદ્યાસંકુલ, શ્રી મોરારજી દેસાઈ નગર,

પો. બોક્ષ નં. ૮૯, તીથલ રોડ, વલસાડ - ૩૯૬૦૦૧ ગુજરાત (ભારત)

COLLEGE
CODE-34

Ref. No. :

Date :

Women Development Cell Year 2017-18



Knowledge is our ultimate goal



ANNEXURE - I

Women Development Cell for the Year 2017-18

In order to create a platform where all women can express their needs and priorities, where every women is respected and is able to achieve their potential, living free from harm and discrimination in the Institution an Women Development Cell consisting of the following members is here by constituted for the academic session 2017-18

No	Name of Member	Designation in committee	Official Designation and Department	Mobile No
1	Dr.Smruti N.Lad	President	Associate Professor and Chemistry	9824343726
2	Dr.Kiren D.Desai	Member	Associate Professor and Chemistry	95435 67323
3	Dr.Nandini A.Bhadra	Member	Associate Professor and English	8780592048
4	Dr.Madhavi J.Desai	Member	Associate Professor and Chemistry	9998226229
5	Prof.Sandhya L.Vani	Member	Associate Professor and Physics	8866304909
6	Smt.Arati J.Desai	Member	Accountant and Office	9428541632
7	Smt.Pushpa G Patel	Member	Senior Clerk and Office	8141610077
8	Miss.Sonal K.Chauhan	Member	FYBSc Roll No - 517	7046852477
9	Miss.Neha J.Patel	Member	TYBSc Roll No -153	8347432988



Dr. Vikas A. Desai 13/6/17
Dr. Vikas A. Desai

**Principal,
B.K.M. Science College,
Valsad, Gujarat, India.**



Ref. No. :

Date : 13/6/17

To
Dr.Smruti N.Lad
Associate Professor in Chemistry,
B.K.M.Science College,
Valsad.

Subject : Appointment as President of Women Development Cell.

Dear Dr.Smruti,

I take great pleasure in appointing you as a President of Women Development Cell for the academic year 2017/18.

I hope as a valued President of the Women Development cell your contribution will greatly benefit our organization.

Please accept the appointment and oblige.

Thanking you.



Dr.Vikas A.Desai

**Principal,
B.K.M. Science College,
Valsad, Gujarat, India.**



ANNEXURE - II

Notice of the Women Development cell meeting for the Academic year 2017/18

To

A meeting of the Women Development Cell (WDC) members will be held on 19/06/2017 at 4.00 p.m. in the principal's office to discuss on the following agenda. All esteemed members are requested to be present in the meeting.

Agenda:

- (1) To welcome the newly appointed members of Women Development Cell.
- (2) To approve the minutes of last meeting.
- (3) To Plan and Organize Women Development Cell Activity.
- (4) To display boards and notice related to Women Development Cell.
- (5) Any other matter with the permission of the President.



Dr. Smruti N Lad

Dr. Smruti N Lad
President

Women Development Cell.

(2)

Women Development Cell members year- 2017/18

- (1) Dr.Smruti N.Lad : - President *Snl*
- (2) Dr.Kiren D.Desai : - Member *KD Desai*
- (3) Dr.Nandini A.Bhadra : - Member *N. Bhadra*
- (4) Dr.Madhavi J.Desai: - Member *Madhavi*
- (5) Prof.Sandhya L.Vani: - Member *SLV*
- (6) Smt.Arti J.Desai : - Member *A. J. Desai.*
- (7) Smt.Pushpa G.Patel: - Member *Pushpa*
- (8) Miss.Sonal K.Chauhan : - Member *SP Chauhan*
- (9) Miss.Neha J.Patel: - Member *N Patel*

Date: 15/6/17





ANNEXURE - II

Attendance of the Women Development Cell meeting for the Academic year 2017/18

A meeting of the Women Development Cell committee members is held on 19/06/2016 at 04:00 p.m. in the Principal's office. The meeting is presided over by the Women Development Cell president Dr.Smruti N.Lad.

Senior Women Development Cell committee member Dr.Nandini Bhadra requested all Women Development Cell committee members to sign the attendance sheet.

The following members are Present / Absent in the meeting.

- (1) Dr.Smruti N.Lad : President *Dr. Lad*
- (2) Dr.Kiren D.Desai : Member *K. Desai*
- (3) Dr.Nandini A.Bhadra : Member *N. Bhadra*
- (4) Dr.Madhavi J.Desai : Member *M. Desai*
- (5) Prof.Sandhya L.Vani : Member *S. Vani*
- (6) Smt.Arti J.Desai : Member *A. J. Desai*
- (7) Smt.Puspha G.Patel : Member *P. Patel*
- (8) Miss.Sonal K.chauhan : Membe *S. Chauhan*
- (9) Miss.Neha J.Patel : Member *N. Patel*



Dr. Lad
Dr.Smruti Lad
President
Women Development Cell



ANNEXURE - II

Minutes of the Women Development Cell meeting for the Academic year 2017/18

A meeting of the Women Development Cell members was held on 19/06/2017 at 04:00 p.m. in the Principal's office. The meeting was presided over by the Women Development Cell President Dr.Smruti N.Lad welcomed all the members present and requested all the members to introduce them in brief.

Senior Women Development Cell member Dr.Nandini Bhadra started with the meeting agenda. The following agenda were discussed in detail during the meeting and it was unanimously resolved to implement them. Discussion took place in harmonious atmosphere.

The following members are Present / Absent in the meeting.

- (1) Dr.Smruti N.Lad : President - Present
- (2) Dr.Kiren D.Desai : Member - Present
- (3) Dr.Nandini A.Bhadra : Member - Present
- (4) Dr.Madhavi J.Desai: Member - Present
- (5) Prof.Sandhya L.Vani: Member - Present
- (6) Smt.Arti J.Desai : Member - Present
- (7) Smt.Pushpa G.Patel: Member - Present
- (8) Miss.Sonal K.Chauhan: Member - Present
- (9) Miss.Neha J.Patel : - Member - Present



(2)

The minutes of the meeting are as follows.

Agenda Item 1: To welcome the newly appointed members of Women Development Cell.

Resolution: The President of Women Development Cell Dr.Smruti Lad welcomed the new members, appointed by the Principal.

Agenda Item 2: To approve the minutes of last meeting.

Resolution: The Senior member Dr.Nandini Bhadra read the minutes of previous meeting, the minutes were reviewed and passed unanimously by the members.

Agenda Item 3: To Plan and Organize Women Development Cell Activity.

Resolution: After discussion the committee has decided to arrange lectures regarding women development. To organize self defense programme and other activity related women development.

Agenda Item 4: To display boards and notice related to Women Development Cell.

Resolution: As per guideline of University Grants Commission Posters, Rules and regulations of WDC are put up in and around the College area like Notice Board, Library and Hostels etc to generate awareness amongst Students on Women Development Cell Activity.

Agenda Item 5 : Any other matter with the permission of the President.

Resolution: As there was no other agenda to discuss, President of Women Development Cell thanked all the members for their active and positive Participation and meeting was adjourned

Date: 19/6/17



Smruti Lad

Dr.Smruti Lad
President
Women Development Cell



ANNEXURE - II

Notice of the Women Development Cell meeting for the Academic year 2017/18

All the Women Development Cell members are hereby informed that the Women Development Cell meeting for the Academic year 2017/18 is scheduled as follows.

Date : 21/11/2017

Time : 4.00 p.m.

Venue : Principal's office, B.K.M.science College, Valsad.

All Women Development Cell members are there for requested to kindly make it convenient to attend the meeting. The brief agenda of the meeting is as follows.

Agenda:

- (1) To approve the minutes of last meeting.
- (2) To Plan and Organize Women Development Cell Activity.
- (3) To display boards and notice related to Women Development Cell.
- (4) Any other matter with the permission of the President.



Smruti
Dr. Smruti N Lad
President
Women Development Cell.



Ref. No. :

Date : 21/11/17

ANNEXURE - 7

**Attendance of the Women Development Cell meeting
for the Academic year 2017/18**

A meeting of the Women Development Cell committee members is held on 21/11/2016 at 04:00 p.m. in the Principal's office. The meeting is presided over by the Women Development Cell president Dr.Smruti N.Lad.

Senior Women Development Cell committee member Dr.Nandini Bhadra requested all Women Development Cell committee members to sign the attendance sheet.

The following members are Present / Absent in the meeting.

- (1) Dr.Smruti N.Lad : President *Dr. Lad*
- (2) Dr.Kiren D.Desai : Member *Desai*
- (3) Dr.Nandini A.Bhadra : Member *N. Bhadra*
- (4) Dr.Madhavi J.Desai : Member *Madhavi*
- (5) Prof.Sandhya L.Vani : Member *Sandhya*
- (6) Smt.Arti J.Desai : Member *A. J. Desai*
- (7) Smt.Puspha G.Patel : Member *P. Patel*
- (8) Miss.Sonal K.chauhan : Membe *Sonal*
- (9) Miss.Neha J.Patel : Member *N. Patel*



Dr. Lad
Dr.Smruti Lad
President
Women Development Cell



ANNEXURE - II

Minutes of the Women Development Cell meeting for the Academic year 2017/18

A meeting of the Women Development Cell members was held on 21/11/2017 at 04:00 p.m. in the Principal's office. The meeting was presided over by the Women Development Cell President Dr. Smruti Lad welcomed all the members present and requested all the members to introduce them in brief.

Senior Women Development Cell member Dr. Nandini Bhadra started with the meeting agenda. The following agenda were discussed in detail during the meeting and it was unanimously resolved to implement them. Discussion took place in harmonious atmosphere.

The following members are Present / Absent in the meeting.

- (1) Dr. Smruti N. Lad : President - Present
- (2) Dr. Kiren D. Desai : Member - Present
- (3) Dr. Nandini A. Bhadra : Member - Present
- (4) Dr. Madhavi J. Desai : Member - Present
- (5) Prof. Sandhya L. Vani : Member - Present
- (6) Smt. Arti J. Desai : Member - Present
- (7) Smt. Pushpa G. Patel : Member - Present
- (8) Miss. Sonal K. Chauhan : Member - Present
- (9) Miss. Neha J. Patel : - Member - Present



(2)

The minutes of the meeting are as follows.

Agenda Item 1: To approve the minutes of last meeting.

Resolution: The Senior member Dr.Nandini Bhadra read the minutes of previous meeting, the minutes were reviewed and passed unanimously by the members.

Agenda Item 2: To Plan and Organize Women Development Cell Activity.

Resolution: After discussion the committee has decided to arrange lectures regarding women development. To organize self defense programme and other activity related women development.

Agenda Item 3: To display boards and notice related to Women Development Cell.

Resolution: As per guideline of University Grants Commission Posters, Rules and regulations of WDC are put up in and around the College area like Notice Board, Library and Hostels etc to generate awareness amongst Students on Women Development Cell Activity.

Agenda Item 4 : Any other matter with the permission of the President.

Resolution: As there was no other agenda to discuss, President of Women Development Cell thanked all the members for their active and positive Participation and meeting was adjourned

Date: 21/11/17



Smruti Lad

Dr.Smruti Lad
President
Women Development Cell



Ref. No. :

Date : 19/06/18

Performa I

Annual Report on Sexual Harassment measures taken by

Women cell of the College


Period; 15 th June 2017 to 14 th June 2018

- (1) Name of the College and Address: B.K.M Science College
Tithal Road, Valsad, Gujarat.
- (2) Affiliated University: Veer Narmad South Gujarat university,
Udhna Magdalla road, Surat, Gujarat.

No	Information	No of cases
1	Number of complaints of sexual Harassment received in the year.	Nil
2	Number of complaints Disposed off during the year.	Nil
3	Number cases pending for more than 90 days.	Nil
4	Number of workshops on awareness programme against sexual Harassment conducted during the year.	Nil
5	Nature of action.	N.A.

N.A. - Not Applicable




Dr. Smruti N. Lad
President
Women Development Cell



Ref. No. :

Date : 19/6/18

Performa II

Annual Report on Sexual Harassment measures taken by

Women cell of the College

Period; 15 th June 2017 to 14 th June 2018

- (1) Name of the College and Address : B.K.M Science College
Tithal Road, Valsad, Gujarat.
- (2) Affiliated University : Veer Narmad South Gujarat university,
Udhna Magdalla Road Surat, Gujarat.

1	Whether women Cell formed and details of members of the committee and whether students are included in the committee.	Yes Annexure I
2	Numbers of cases reported.	NIL
3	Action taken on the complaints.	N.A.
4	Whether FIR filed and details thereof.	N.A.
5	Whether bill boards and hoardings on Women cell and details of members of committee are displayed.	YES
6	Action taken to create awareness about panel provisions registering complaints.	N.A.
7	Details of conduct of committee meetings and minutes thereof.	YES Annexure II

N.A. - Not Applicable



Dr. Smruti N. Lad
Dr. Smruti N. Lad
President
Women Development Cell